

Minutes TREMEIRCHION, CWM AND WAEN Community Council
MEETING held following on from the Annual Meeting at approx. 7.15pm ON WEDNESDAY 15th May, 2024

Held at The Old School Tremeirchion.

Option to attend via Microsoft Teams was available if required you will normally need to email clerk for link at least 24 hours prior to the meeting.

- i) Open forum. MoP Mr P Taylor introduced himself and requested to attend. Agreed.
- ii) Meetings and minutes.
 - i) Apologies. Cllr's C Marston, D Jones, Dr P Day, A Morris, A Edwards, J Christian and C Mearns. Cllr C Evans joined remotely at 7.30pm and attended the rest of the meeting.
 - ii) In attendance. Cllrs A Jones, D Williams, Dr M Lloyd Williams, D Davies, K Potts, J Baldwin-Evans, Member of the public Mr P Taylor and Clerk – Sue Fordham. (Cllr Dr M Lloyd Williams left at approx. 8.30pm due to other commitments)
 - iii) Declarations of interest outside of the annual declaration form. None.
 - iv) Previous minutes approval and accuracy. All approved.
 - v) Matters arising not covered by this agenda. Still need to chase up the “C” in the Cwm sign getting sorted. Need to speak to Cllr C Evans (done later in meeting) about the Marian Cwm sign. (DCC will not pay for this, costs to be sought in case it can be put on the wish list for TCW CC to pay for). **ACTION:** Cllr C Evans to seek costings. Follow up still required by Clerk re commemorative Tree and plaque, Clerk to report back. A councillor, if possible, needs to meet the family and accept the plaque on Sunday May 26th – **a volunteer still required please. (PS Family member just informed me the visit to Tremeirchion will now take place later in year due to work commitments, more information to follow.**

vi) Correspondence.

Gavin Jones, Open Reach email. All relevant properties have had a letter of invitation, information also displayed in community pub. No more action required.

Email from Highways re LLanerch bridge about newsletter. **ACTION:** Clerk to add the link in minutes under item 7.

No response as yet from DCC re the follow up questions about the lack of hard copies re planning.

Tyr r Ardd (typo in agenda referred to Ty Celyn). **ACTION:** Clerk to follow up with an email to Paul Mead and Paul Griffiths at DCC.

Heol Y Brenin trees. **ACTIONS:** Cllr A Jones to follow up with Member of the public re concerns after Clerk sends summary of discussion to him.

vii) Urgent matters: Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B (4) of LGA 1972.

4. Briefing papers circulated in advance to all councillors.

i) Clerk annual report.

ACTION: Attach annual report to the minutes with the addition of one sentence as suggested by Cllr D Davies. The clerk was thanked for the report.

ii) Newsletter for approval.

Approved and can now move to translation and printing for early summer distribution. Cllr J Baldwin-Evans offered to collect from printer. Cllr Williams thanked for her hard work putting the newsletter together. **ACTION:** Cllr D Williams to get translation underway ASAP and order the printing of the newsletter.

All approved, proposed by Cllr K Potts, seconded by Cllr A Jones.

5. Planning: For decisions

i) 47/2024/

NONE THIS MONTH DUE TO DCC CHANGES TO IT SYSTEMS.

6. Finance:

i) Current and reserve balances.

For information. Total bank balances are £21,827.38

ii) Finance reports and accounts. Update given in Clerks annual report to include forecasted amounts as part of budget setting for 2024-25. This includes new sub-headings to include reserves as strongly suggested by Audits in previous years.

iii) Payments

For approval.

i)	Clerks' salary for April 24.	£743.58
ii)	HMRC Income tax Clerk April 24.	£133.20
iii)	Lengthsman March and April 24.	£296.83
iv)	Annual insurance premium. J Gallagher.	£701.66

(there was a mistake in the agenda which previously stated £651.66)

All approved, proposed Cllr K Potts, seconded Cllr D Davies.

7. Llannerch Bridge:

ACTION link to newsletter: <https://countyconversation.denbighshire.gov.uk/project/620>

Also see notes below in Appendix 1 of the County Councillors report.

8. County Councillors Report:

Appendix 1.

9. Community Council issues. For information.

Cllr D Williams. Next newsletter and future reserves for projects. Councillors who represent Cwm and Waen need to put forward some “shelf ready” project ideas. **ACTION:** Clerk to add to next agenda.

This Newsletter. All councillors need to distribute some to share load.

Cllr J Baldwin-Evans. A bench in the area needs some TLC. **ACTION:** Cllr Baldwin-Evans to forward details to the clerk and she will let Lengthsman know so he can deal with it.

All. Welsh water plans for addressing the water supply issues in Tremeirchion. **ACTION:** Clerk to chase Welsh water again as we should have heard back by now and haven't.

Cllr K Potts and a general discussion around the lamplights for peace took place – all agreed individual councillors need to agree where they are going to be placed in each village and then store them.

10. Next meeting venue etc June 19th 7pm Waen Parish Hall.

For information.

(Mrs) Sue Fordham Clerk to the Council.

(Mrs) Sue Fordham Clerk to the Council
07842 344573 – clerk.tcwcc@gmail.com

Appendix 1.

A meeting has taken place regarding the flooding at Clywd Agri and plans are underway to hopefully sort this problem, but needs to be done as part of a larger series of works which will involve road closures. More details to follow as and when available.

*Recycled plastic bench. Cllr C Evans visited company that produces them but they are very expensive so alternatives are to be researched. **ACTION:** Clerk to contact local resident who made new bench by College farm to discuss options. Plus write a letter of thanks for the one he made and donated.*

Cllr Evans is also to move forward plans to organise a multi-agency meeting open to the public, potentially at the White house Rhualt re LLannerch Bridge replacement.

Cllr C Evans.

Appendix 2. (a) Annual report from Clerk and statement of current budget setting/forecast plus two years receipts and payments summary.

Tremeirchion, Cwm & Waen Community Council: 2023-2024 Annual report:

Personnel:

A new clerk started April 2023, a new Chair and vice-chair in May 2023. The council is full currently with the requisite 14 councillors representing all parts of the Area.

Finance:

Started the financial year (23-24) with £17,704 in the bank: Cheques not yet gone through amounted to £1,533.20.

Ended the year (end of March 24) with £16,485.20: Cheques not yet gone through amounted to £428.20 (there is a discrepancy of £96.35 yet to be uncovered by the Internal Audit).

Worked hard in 2023-24 to develop new practices to ensure as many payments as possible were banked in the correct financial year to ease end of year reporting and audits.

Donated £1,330 to good causes, either local or for local people and have put aside £5,000 for the works to reseed and improve the school playing field at Tremeirchion.

Purchased new trees to celebrate the Kings coronation and replace the ones that had died etc in Tremeirchion that were planted in the 1930's to celebrate the Kings jubilee.

Had a donation from the Dyserth and Cwm relief in sickness fund towards last year's costs of the Defibrillator.

Spent less than £400 to produce and distribute a twice a year newsletter to everyone in the ward to inform and engage with residents.

Spent £220 on four red lanterns for the 80th anniversary celebrations of D-Day taking place in June 2024 which can then be used for future events.

Key documents and essential papers:

Introduced an annual timeline and business planning paper, plus reviewed the Clerks hours (as was taken on with a view to increasing the hours), reviewed the contract for the Lengthsman (and agreed to continue the contract), Reviewed the statement of Internal control, the annual risk assessment, the asset list, set the precept, set out for quotes for the school field work and accepted one meaning work to start Summer 2024 and developed and adopted a new grants policy and application appendix.

Audits:

Had a successful Internal Audit in June 2023 with very few recommendations or changes. Submitted the full External Audit in July 2023 to Audit Wales – who are very behind so we have still not yet had a report back.

One previous feedback from an Audit was that the Community Council was holding too much money that was not allocated. New budget setting for 2024-25 has made sure monies are forecasted to include a general reserve (recommended as a percentage of the annual running costs – such as salaries, room hire etc – in case of any difficulties), some in reserve for grants, election costs and major projects etc.

Many changes and new ways of working – but going in an upward and positive trajectory.

Sue Fordham (Mrs) Clerk to Tremeirchion, Cwm & Waen Community Council. May 2024.